

# NCEL 400: BRIDGE TO COLLEGE

## Foothill College Course Outline of Record

Heading	Value
<b>Units:</b>	0
<b>Hours:</b>	5 lecture per week (60 total per quarter)
<b>Advisory:</b>	Completion of the adult education course sequence or test score above 247 on the CASAS Level C Reading test.
<b>Degree &amp; Credit Status:</b>	Non-Degree-Applicable Non-Credit Course Basic Skills
<b>Foothill GE:</b>	Non-GE
<b>Transferable:</b>	None
<b>Grade Type:</b>	Non-Credit Course (Receives no Grade)
<b>Repeatability:</b>	Unlimited Repeatability

## Student Learning Outcomes

- Identify and use information in a syllabus/greensheet including required materials, course requirements, and assignments/grading.
- Locate and register for classes using the Foothill College website.
- Ask for information and clarification and participate in group discussions.

## Description

A bridge to college course for non-native speakers of English that focuses on the development of English language skills within the context of the culture of the college classroom: selecting and registering for classes, reading and understanding the syllabus, completing assignments and meeting deadlines, taking quizzes and test, and classroom communication skills; the assessment of skills, exploration of life paths and the resources offered by the community college; the development of basic digital literacy skills to access information on the internet.

## Course Objectives

The student will be able to:

- demonstrate understanding of listening tasks
- demonstrate interactive speaking skills
- make short oral presentations
- demonstrate understanding of edited and unedited readings
- write clear paragraphs
- use information in a college schedule
- use information in a syllabus
- assess personal and career-related skills
- identify relevant resources at Foothill College
- use the Foothill College website

## Course Content

- Listening skills
  - identify the main idea and supporting points of an oral presentation
  - ask questions about an oral presentation

- write a brief summary of an oral presentation
- Participate in class discussions
    - ask questions for information
    - ask questions for clarification
    - make comments about topics of discussion
- Make short oral presentations
    - introduce someone
    - report on mini research project
- Demonstrate understanding of edited and unedited readings
    - read college schedule
    - read course syllabus
    - read about careers
    - read about people in different careers
- Write clear paragraphs
    - write about class sessions
    - write about guest speaker presentations
    - write about self-assessment
    - write about report on mini research projects
- Use information in a college schedule
    - locate relevant courses
    - explain information given about courses (e.g., Call No., Course ID, Time, Days, Instructor, Location, Units, Advisory, Prerequisites, Credit)
    - calculate the cost of taking courses
- Use information in a syllabus
    - locate information about course requirements
    - locate information about materials required
    - locate information about exams and grading
    - explain what an office hour is
- Assess their personal and career-related skills
    - assess their personal skills
    - describe a possible career path
    - describe the skills necessary for that career path
    - identify the steps necessary to complete that career path
- Identify relevant resources at Foothill College
    - describe resources at the library
    - summarize information from an allied health career counselor or handouts
    - describe counseling and financial aid resources
- Use the Foothill College website
    - find courses on the course schedule
    - find listing of important dates
    - find bookstore and library hours
    - get information about counselors and making appointments
    - explain how to apply and register

## Lab Content

Not applicable.

## Special Facilities and/or Equipment

- Access to PC or Mac computers.

## Method(s) of Evaluation

- In-class assignments
- Short, homework assignments
- Quizzes

## Method(s) of Instruction

- Lecture
- Discussion
- Oral presentations

- D. Demonstration
- E. Field trips

## **Representative Text(s) and Other Materials**

Foothill College Class Schedule - The Heights (current version)

Foothill Student Handbook - Beyond the Classroom (current version)

Real Training for Real Careers - Foothill College Career and Vocational Programs Guide (current version)

## **Types and/or Examples of Required Reading, Writing, and Outside of Class Assignments**

A. Readings from the Class Schedule

B. Readings from the Student Handbook

C. Readings from Real Training for Real Careers and handouts about career paths

D. Readings from handouts about people and careers. Sample paragraph from a handout: "When interior designers need custom window treatments, throw pillows or light upholstery, seamstress Madina Aryeh is there with needle and thread in hand. Aryeh started sewing when she was in high school. In college, she studied dressmaking and later developed a large clientele in her native Ukraine. When she and her family arrived in the United States 13 years ago, Aryeh was hired by a prestigious firm in San Francisco and worked her way up from seamstress to manager."

E. Journal writing about class activities, guest speakers, field trips

F. Writing about student self-assessment, potential career paths, and courses identified leading to these careers

## **Discipline(s)**

English as a Second Language (ESL), English as a Second Language (ESL): Noncredit