

CNSL 86: INTRODUCTION TO LEADERSHIP

Foothill College Course Outline of Record

Heading	Value
Effective Term:	Summer 2022
Units:	1
Hours:	1 lecture per week (12 total per quarter)
Advisory:	Demonstrated proficiency in English by placement via multiple measures OR through an equivalent placement process OR completion of ESLL 125 & ESLL 249.
Degree & Credit Status:	Degree-Applicable Credit Course
Foothill GE:	Non-GE
Transferable:	CSU
Grade Type:	Letter Grade (Request for Pass/No Pass)
Repeatability:	Not Repeatable

Student Learning Outcomes

- A successful student will provide leadership with an understanding of group dynamics including conflict resolution and group decision making processes.
- A successful student will be able to communicate effectively in a variety of settings within a diverse community, through an understanding and appreciation of cultural diversity, student organizations, and community.
- A successful student will be able to demonstrate an awareness of one's community, and the role and responsibility that he or she plays within the community.

Description

Introduction to the dynamics of working groups and the impact of leadership on the effectiveness of groups; examination of the linkage between concepts and theories of leadership to the everyday functioning of student organizations.

Course Objectives

The student will be able to:

1. Apply leadership theory to functioning organizations and be able to explain their individual leadership style.
2. Demonstrate understanding of basic leadership skills and goal setting techniques.
3. Use basic parliamentary procedure and alternative rules of order for decision making in groups.

Course Content

1. Leadership: theories, styles, and responsibility
 - a. Overview of leadership theory applied to organizational behavior
 - b. Clarifying visions, values and actions
 - c. Credibility: the foundation of leadership

2. Leadership skills development
 - a. Developing goals, objectives, and implementation strategies
 - b. Time management
 - c. Getting organized
 - d. Communication tips: oral, written, public and interpersonal
 - e. Budget development
 - f. Resource management
 - g. Alternatives for conducting a meeting
 - h. Running an effective meeting
 - i. Robert's Rules of Order

Lab Content

Not applicable.

Special Facilities and/or Equipment

When taught via Foothill Global Access: access to a computer with email capabilities and internet connection.

Method(s) of Evaluation

Methods of Evaluation may include but are not limited to the following:

Term or other paper
Performance/participation
Journals
Show evidence of personal growth and group effectiveness through journal reflections

Method(s) of Instruction

Methods of Instruction may include but are not limited to the following:

Lecture/discussion
Collaborative group learning and experiential learning through projects and activities
Participation in weekly ASFC meetings and other ASFC board meetings as assigned

Representative Text(s) and Other Materials

Komives, Susan R.. *Exploring Leadership*. 2013.

Text is directly applicable to course content, despite being older than five years.

Other reading material assigned as needed.

Types and/or Examples of Required Reading, Writing, and Outside of Class Assignments

1. Selected reading assignments and current articles on leadership
2. Leadership goals outline
3. Weekly reflection journal
4. Final reflection paper
5. Selected readings from the text

- a. Conceptualizing leadership
- b. Recognizing your traits
- c. Recognizing your philosophy and style of leadership

Discipline(s)

Counseling