

ALTW 231: INTRODUCTION TO PRESENTATION SKILLS

Foothill College Course Outline of Record

Heading	Value
Units:	2
Hours:	2 lecture per week (24 total per quarter)
Degree & Credit Status:	Non-Degree-Applicable Credit Course
Foothill GE:	Non-GE
Transferable:	None
Grade Type:	Letter Grade Only
Repeatability:	May be taken three times for credit

Student Learning Outcomes

- Students will be able to understand the steps involved for creating an oral presentation
- Students will gain experience in public speaking in front of a live audience in class
- Students will be able to utilize strategies for increasing self-esteem and confidence when speaking in front of people

Description

Introduction to appropriate skills and behaviors necessary for making successful presentations, for students with disabilities. Students will learn how to create and present a project or a speech.

Course Objectives

The student will be able to:

- Better understand the steps involved in creating an oral presentation.
- Gain experience in public speaking in front of a live audience.
- Learn a variety of types of public speaking for different environments or occasions depending on the purpose of the presentation.
- Demonstrate appropriate knowledge of audience analysis when speaking to different types of audiences.
- Better understand the listening process and how to gain and keep audience attention.
- Utilize strategies for increasing self-esteem and confidence when speaking in front of people.

Course Content

- Discussion of Different Examples and Types of Oral Communication, Presentations, and Public Speaking
 - What types of public speaking are needed in different employment fields
 - Examples of different types of oral presentations for different purposes and occasions
- Creating and Organizing an Oral Presentation
 - Appropriate and effective introductions
 - How to break down the information that will be presented into different sections
 - Appropriate and effective conclusions
 - Creating outlines of the presentations
 - How to effectively rehearse and practice presentations

Lab Content

Not applicable.

Special Facilities and/or Equipment

- Accessible Classroom
- Internet Access

Method(s) of Evaluation

- Class Participation
- Examinations/Tests/Quizzes
- Assignments and Projects
- Oral Presentations

Method(s) of Instruction

Lecture, discussion, cooperative learning exercises, demonstrations, guest speakers.

Representative Text(s) and Other Materials

Bergemann, Rosalind. [An Asperger's Guide to Public Speaking: How to Excel at Public Speaking for Professionals with Autism Spectrum Disorder](#). Jessica Kingsley Publishers, 2015.

Palmer, Erik. [Well Spoken: Teaching Speaking to All Students](#). Stenhouse Publishers, 2011.

Types and/or Examples of Required Reading, Writing, and Outside of Class Assignments

- Writing Assignments:
 - Written speeches
 - Written speech outlines
 - PowerPoint or Prezi presentations
 - Writing assignments analyzing videos of speeches

Discipline(s)

Developmental Disabilities: DSPS