

ALCB 466: ACCESSING THE DIGITAL WORLD

Foothill College Course Outline of Record

Heading	Value
Units:	0
Hours:	2 lecture per week (24 total per quarter)
Degree & Credit Status:	Non-Degree-Applicable Non-Credit Course
Foothill GE:	Non-GE
Transferable:	None
Grade Type:	Non-Credit Course (Receives no Grade)
Repeatability:	Unlimited Repeatability

Student Learning Outcomes

- Student will demonstrate how to turn on and turn off their smart phone, tablet, and/or computer.
- Student will demonstrate how to download and install applications or programs on their smart phone, tablet, and/or computer.
- Student will demonstrate how to make phone calls, send text messages, send emails, or connect to others via social media using their smartphones.
- Student will demonstrate how to access important online resources by using their smart phone, tablet, and/or computer.

Description

Hands-on practice for individuals with disabilities and/or older adults in understanding and demonstrating the basics of utilizing smart phones, tablets, and/or computers, to be better connected to the digital world and able to access people and resources they may need. Training and instruction in performing a variety of basic tasks involved in operating a variety of devices will be provided.

Course Objectives

The student will be able to:

- Turn on and turn off their smart phone, tablet, and/or computer.
- Download and install applications or programs on their smart phone, tablet, and/or computer.
- Make phone calls, send text messages, send emails, or connect to others via social media.
- Access important online resources by using their smart phone, tablet, and/or computer.

Course Content

- Basic operation of smart phone, tablet, and/or computer
 - Turning on and off the device
 - Adjusting volume, text size, screen brightness, and other settings
 - Learning their phone number
 - Creating an account/email address
 - Creating and writing down passwords
- Downloading applications or programs
 - How to use the App Store
 - How to create an account on various applications and programs

- How to download and install applications and programs
- Connecting to others
 - How to make phone calls using a smart phone or tablet
 - How to send text messages using a smart phone or tablet
 - How to send emails using a computer, smart phone, or tablet
 - How to connect to others via social media (e.g., Facebook)
 - Accessing important online resources
 - How to use Google to find information
 - How to access transportation online (e.g., public transportation schedules, Uber or Lyft, paratransit, etc.)
 - How to access bank account online
 - How to access important government and community resources online (e.g., DMV, Department of Rehabilitation, Social Security, fire station, police station, doctor's office, hospitals, etc.)

Lab Content

Not applicable.

Special Facilities and/or Equipment

- Accessible classroom
- Internet access

Method(s) of Evaluation

- Class participation
- Instructor observation
- Student demonstration of understanding

Method(s) of Instruction

Lecture, discussion, cooperative learning exercises, demonstrations.

Representative Text(s) and Other Materials

Cotten, Yost, Berkowsky, Winstead, and Anderson. *Designing Technology Training for Older Adults in Continuing Care Retirement Communities*. CRC Press, 2016.

Types and/or Examples of Required Reading, Writing, and Outside of Class Assignments

Not applicable.

Discipline(s)

Disabled Students Programs and Services (DSPS)